

## **HILTON HEAD ISLAND AIRPORT (KHXD) TARMAC DELAY CONTINGENCY PLAN**

Hilton Head Island Airport (KHXD) has prepared this Tarmac Delay Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Jon Rembold at [jrembold@bcgov.net](mailto:jrembold@bcgov.net). Hilton Head Island Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Hilton Head Island Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Hilton Head Island Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at (843)255-2960/(843)301-2492 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following:

1. 4,300' total runway length with 300' displaced landing thresholds
2. Runway weight bearing capacity of 75,000 pounds dual wheel
3. Commercial terminal has four gates and associated aircraft parking
4. Able to accommodate only CRJ-200/700, Dash 8 100/300 or similarly sized commercial aircraft
5. Limited Jet A refueling capacity of 36,000 gallons on airport
6. No restroom facilities located in secure passenger waiting area
7. No facilities to process international passengers; no customs facilities

We have noted these constraints in Hilton Head Island Airport's Airport/Facility Directory record. During diversion events Hilton Head Island Airport issues NOTAMs regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.<sup>1</sup>

### **Airport Information**

Name of Airport: Hilton Head Island Airport

Name and title of person preparing the plan: Jon Rembold

Preparer contact number: (843)255-2952

Preparer contact e-mail: jrembold@bcgov.net

Date of submission of plan: June 1, 2017

Airport Category: Non Hub

### **Contact Information<sup>2</sup>**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Duty Manager at (843)255-2960/(843)301-2492 for assistance.

### **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays<sup>3</sup>**

Hilton Head Island Airport does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. We will provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

### **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates at Hilton Head Island Airport are under preferential lease to air carriers and are not fully controlled by the airport during those time periods when the tenant's usage of that gate meets the usage specified in the preferential use lease. We may be able to direct a tenant airline to accommodate another air carrier aircraft at its preferentially leased gate during those time periods when the tenant airline is not using, or not scheduled to use, the gates. We will direct our tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at a gate during those time periods the gates are not in use or not scheduled to be in use, to the maximum extent practicable.

The Airport is unable to accommodate aircraft larger than CRJ200/700, Dash 8 100/300 or similarly sized commercial aircraft at our gates. Larger aircraft will need to deplane passengers from remote parking positions.

### **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

Hilton Head Island Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United

States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

### **Public Access to the Tarmac Delay Contingency Plan**

Hilton Head Island Airport will provide public access to its Tarmac Delay Contingency plan by posting in a conspicuous location on the Airport's website (<http://hiltonheadairport.com>).